

## Tittleshall Parish Council

Meeting Agenda (published 26<sup>th</sup> April 2024)

**Date:** Tuesday 7<sup>th</sup> May

**Time and place:** 7.30 pm to be held at Tittleshall Village Hall

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Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend. *D. Secker*

Please be advised that filming, recording and/or photography may take place at the meeting either by members of the public, press or elected Councillors.

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Excellent practice as defined by the "*Arnold-Baker on Local Council Administration*" is to provide a period of time for audience participation at parish council meetings, as long as it is defined and it is understood that the public must not take part at any other time. (*Ninth Edition E 7.7 page 56*)

1. To elect the Chairperson-Chairperson to sign the declaration of acceptance of office
2. To elect the Deputy Chairperson-Deputy Chairperson to sign the declaration of acceptance of office
3. To consider accepting apologies for absence
4. To receive declarations of interest in items on the agenda
5. To approve the minutes of the meeting held on 26<sup>th</sup> March 2024
6. To receive updates from County and District Councillors
7. Open Forum for Public Participation: an opportunity to hear from members of the public (**Max 15 minutes**)

**PLEASE NOTE THE REST OF THE MEETING IS FOR COUNCILLOR DISCUSSION ONLY AND THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE UNLESS THE CHAIR INVITES YOU TO SPEAK.**

8. To report and update on highway matters
9. **Planning Applications**
  - 9.1 **To receive planning applications from Breckland District**  
3PL/2024/0257/F-68 Fakenham Road. Proposed change of use of existing brick shed from residential to storage to part-time butcher prep area. No customers to visit the site.
  - 9.2 **Update on application decisions taken by Breckland District**  
3PL/2023/0938/F- Parital demolition of an existing care home, with modest extensions to the remaining building which will be converted into nine dwellings.

### 10. To discuss and update the Council

Parish Clerk: Donna Secker  
[pctittleshall@gmail.com](mailto:pctittleshall@gmail.com)

07436 394270  
[www.tittleshallpc.info](http://www.tittleshallpc.info)

- 10.1 To update and feedback regarding the future use of the phone box
- 10.2 To update the Council on the D-Day event and purchase of the Beacon
- 10.3 To discuss purchasing equipment for litter picking for Tittleshall village
- 10.4 To update on the old de-fib
- 10.5 Update on the resident leaflet

**11. To update the Council on**

- 11.1 The Emergency Plan
- 11.2 Update on the asset Checklist

**12. To Receive reports**

- 12.1 To receive reports on Pathway

**13. Finance**

- 13.1 To approve the list of payments for May 2024
- 13.2 To approve the Annual Governance and Accountability Return-to approve the following documents: The certificate of exemption, Annual Audit Report and Annual Governance Statement.

14. To discuss item 3 on the standing orders

15. To discuss the lease of the allotment holders and complete the lease agreement

16. To discuss the correspondence from Mr George Freeman M.P regarding a community surgery Friday or Saturday

17. To receive items for the next meeting Tuesday 2<sup>nd</sup> July 2024