

**MINUTES OF THE MEETING OF TITLESHALL PARISH COUNCIL HELD AT TITLESHALL VILLAGE HALL ON TUESDAY 5<sup>TH</sup> MARCH 2019 AT 7.30 P.M.**

**Present**

Councillor R Thompson	(Chair)
Councillor A Corrigan	
Councillor M Colman	
Councillor J Nicholls	(after co-option)
Councillor N Hills	
Councillor S Parke	(after co-option)

County Councillor M Kiddle Morris  
District Councillor T Carter

Five members of the public.

**1. Apologies for Absence.**

Apologies for absence had been received from Councillors Janning who was working and these were accepted.

**2. Declarations of Pecuniary Interest.**

There were no DPs.

**3. Minutes of the Previous Meeting.**

Councillor Corrigan proposed and Councillor Hills seconded the resolution that the minutes of the meeting held on 24 January 2019 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Parish Council.**

**4.1 Resignation.**

The resignation of Councillor Kilbey was noted. Breckland Council had been informed and a notice posted stating that the Parish Council is free to co-opt. The Chairman had written to Councillor Kilbey thanking her for all she had done for the village.

**4.2 Co-option to the Parish Council.**

Mr James Nicholls informed the members that he lives on the High Street and has experience of dealing with Parish Councils and Local Authority Councils and that he feels that he has the skills to assist the Parish Council.

Councillor Thompson proposed and Councillor Corrigan seconded the resolution that James Nicholls be co-opted onto the Parish Council. All were in favour.

Mr Shane Parke informed the members that he had lived all his life in Tittleshall and wished to have an input into the community and assist the Parish Council.

Councillor Thompson proposed and Councillor Hills seconded the resolution that Shane Parke be co-opted onto the Parish Council. All were in favour.

The Declarations of Acceptance of Office were both signed and witnessed.

The Chairman welcomed them both to the Parish Council. The Clerk informed them that it would be necessary to stand for election in May.

**5. Appointment of Vice-Chairman.**

Councillor Colman proposed and Councillor Thompson seconded the resolution that Councillor Corrigan be appointed Vice-Chairman. All were in favour.

The Declaration of Acceptance of Office was duly signed and witnessed.

**6. Public participation.**

## **6.1 County and District Councillor Reports.**

The County Councillor reported that Norfolk County Council set the budget on 11 February which is a 2.99% rise making a £31.59 rise for a band property. There is no increase of 3% for Adult Social Services as the rises since 2016 have been cumulated and will show as a separate item on the Council Tax form. The costs for this are escalating but the County Council has received a further £29 million for people to live independent lives. Children's Services which was rated poor is now good and it is hoped that some parts will be outstanding. There are 1200 in the care of the Council, 3000 children in special and complex needs schools, 2900 children in need and 20000 with special educational needs. Children are now classed as being up to 25 years old as the Government has increased the top age from 18 to 25. Fostering a child costs £39000 per annum, residential Care £150000 and Complex Needs £500000. The budget for Children's Services is £186 million and out of this there is home to school transport of £27.7 million, placements and support for looked after children £57 million and education and care for children with SEN £56.4 million. It is projected that by 2030 the precept raised by Norfolk County Council will only go to pay for Adult Social Services.

District Councillor Carter stated that the Silver Social which was started in 2018 has been well attended with 1400 at sessions held by Glasshouse Dance and Mat Ricardo also well attended. The summer programme includes Mat Ricardo, Glasshouse Dance and Opera Dudes followed by Mosaics Workshop and Foundry Group. Breckland Council has raised its precept by 1.9% and has a balanced budget. There is a Community Fund which has £150000 in it this year which is larger than before. A Band D property would see an increase of £4.95 per annum. The Council is aiming to assist villages in rural areas throughout the year.

## **6.2 Public Participation.**

A parishioner raised the matter of the speed of traffic through the village especially on Fakenham Road as far as Mileham Road. He stated that the gateway had been discussed but he could find no further reference to it in the minutes. The Community Speedwatch was discussed but no person had come forward to co-ordinate this once the previous one had left the village. A system similar to Mattishall was raised and the County Councillor stated that there is no money available for similar schemes but would get a price for the work. The SAM 2 sign has been in the village and the reports are available. A parishioner raised the matter of increased dog fouling especially in Church Lane. The sign needs to be placed out again. A parishioner queried what the £1700 is for in the project budget and this is for the work on the Millennium Green.

District Councillor T Carter withdrew from the meeting.

## **7. Matters to report.**

### **7.1 Website.**

Councillor Parke stated that the website is showing a start time of 7.00 p.m. for Parish Council meeting.

### **7.2 Emergency Plan.**

There is nothing to report at present

### **7.3 Matters to report not covered by the agenda.**

There were no matters raised.

### **7.4 Report from the Millennium Green Sub-Committee.**

The bark has been ordered for the swings, the roller of the area is to be done, and the chicken wire needs replacing on some equipment. The possible fencing around the play equipment was discussed but no decision was made.

### **7.5 Sports Equipment.**

The position for a person to take on the responsibility needs to be advertised as two people are needed to take over from those that used to be responsible.

### **7.6 Annual Parish Meeting.**

It was agreed to invite all as before plus Pilates. The Chairman will organise the drinks.

**7.7 Courtney House.**

The only information to report was that it had been heard that it is to be a 35 en-suite care home. The house is being refurbished and then it will be used as accommodation for the owner/manager. Nothing has been received at Breckland Council for any change of use or alterations.

**7.8 Emergency Plan Coordinator.**

The Clerk will contract the assistant regarding this.

**7.9 Defibrillator.**

Councillor Nicholls agreed to take on the checking of this weekly.

**8. Highways.**

**8.1 Report on Matters raised at the last meeting.**

The Clerk had reported the finger post at Mill Road junction, the pothole at the War Memorial and on Fakenham Road and chased the installation of the gates. Norfolk County Council had confirmed that it had inspected the finger post and would resolve this. The potholes had been repaired. The logs on the verge on Fakenham Road were raised with the County Councillor who confirmed that he had reported this and explained the long process to have these removed. He also informed the members that the cattle signs should be installed on Litcham Road in the next 10 days.

**8.2 New Problems.**

There is no road junction sign travelling towards Tittleshall at the junction of Litcham and Mileham Roads.

**8.3 Footpaths.**

No report was given.

**9. Planning.**

**9.1 Applications.**

There were no applications to consider.

**9.2 Decisions**

**9.2.1 3PL/2018/1347/HOU- Wicken Farm Stanfield Road-Summer House and Boundary Wall by existing Access. Approved.**

**9.3 Local Plan.**

As not all Councillors had seen the document this would continue to circulate and any response required forwarded to the Clerk.

**10. Finance.**

**10.1 Budgets.**

The budget sheets and financial information had been circulated and Councillor Hills proposed and Councillor Colman seconded the resolution that these be approved. All were in favour.

**10.2 Balances and Cheques for authorisation.**

Councillor Colman proposed and Councillor Thompson seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances :-**

**Community Account**

Balance at 30 11 18	1949.89
Less Cheques authorised 06 11 18 -192.00	
Cheques authorised 09 01 19 -1027.75	<u>1219.75</u>
Balance at 31 01 19	730.14

**Business Saver Account**

Balance at 30 09 18	3010.17
Interest	<u>1.50</u>
Balance at 30 09 18	3011.67

Amount available for Section 137 : 328x£7.57 =£ 2482.96

Spend to Date : £0.00

Cheques for authorisation:

998	B J Leigh	Contract January and February 624.62 Less PAYE 122.00	502.62
999	Tittleshall Village hall	Hall hire	12.00
1000	HMRC	PAYE	122.00
1001	Julia Bloomfield	Transfer of Tittleshall website to Norfolk Parishes Wordpress-100.00 Maintenance of website Jan 2018-Jan 2019-100.00	200.00
1002	B J Leigh	Postage -11.99 Mileage-54 miles @.45 per mile-24.30 Use of Home as Office-100.00 Telephone-50.00	186.29
1003	Beetley Parish Council	Photocopying-535 copies 0.03 per copy Stationery -20	16.25
1004	Mrs L Kilbey	Gifts for Battles Over	18.00
1005	Mrs P Janning	Printing for Battles Over	21.00
1006	B Bowyer	Gras Cutting and Maintenance-1626.00 Mole Catching January and February-96.00	1722.00
1007	Information Commissioner	Data Protection	40.00
1008	Tittleshall Methodist Church	Hire for Meeting	12.00

**10.3 Donation to NARS.**

It was agreed not to donate.

**10.4 Grass Cutting.**

The Clerk had e-mailed the contractor to enquire if reduced cuts could be done but had not had a reply. A discussion was held on whether the Patch need to be cut as often or if it could be planted with wild flowers and the Chairman will talk to the residents of Wellingham Road as to what they would prefer

**11. Correspondence.**

The following correspondence would be circulated.

**9.1**

**Clerks and Councils Direct March.**

**12 Matters for next meeting.**

There were no matters raised.

**11. Date of Next meeting.**

This was confirmed as Tuesday 7 May 2019 at 7.30 p.m. at Tittleshall Village Hall.

The meeting closed at 2113.