

MINUTES OF THE MEETING OF TITTLESHALL PARISH COUNCIL HELD AT TITTLESHALL VILLAGE HALL ON TUESDAY 3rd MARCH 2020 AT 7.30 P.M.

Present Councillor A Corrigan (Chair)
Councillor M Colman
Councillor K Gingell
Councillor S Lane-after co-option
Councillor S Parke

County Councillor M Kiddle Morris
District Councillor T Carter

Five members of the public.

1. Apologies for Absence.

Apologies for absence had been received from three members of the public.

2. Declarations of Pecuniary Interest.

Councillor Gingell declared a DPI in Agenda Item 9.3 being a sub-contractor of a company tendering.

3. Minutes of the Previous Meeting.

The minutes of the meeting held on 6 November 2019 could not be confirmed as the Parish Council was not quorate.

Councillor Colman proposed and Councillor Gingell seconded the resolution that the minutes of the meeting held on 7 January 2020 be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Casual Vacancy.

4.1 Vacancy caused by the resignation of Richard Thompson.

Ms S Lane was unanimously co-opted to the Parish Council and the Declaration of Acceptance of Office was duly signed and witnessed.

4.2 Resignation from the Parish Council.

Councillor Nicholls had resigned from the Parish Council with immediate effect due to increased workload caused by promotion at work.

5. Public participation.

5.1 County and District Councillor Reports.

The County Councillor reported that the budget had been set, with an increase of 2% for Adult Social services and 1.99% for the general income. There is a consultation on the dualling of the A47 from Dereham to the southern by-pass which takes into consideration the movement of vehicles from the west of Norwich to Dereham to shop. The plans are available on-line or at Dereham library. The next phase of the Minerals and Waste consultation will commence in May but it is unlikely to affect Tittleshall. The boundary review is still on-going and Necton and Launditch is the largest ward with 24 parishes. There will still be 12 County Councillors for Breckland and the new ward will be called Launditch and this will commence with the elections in 2021.

The District Councillor reported that the consultation on the A47 finishes on 7th March. Breckland Council has been very active with fly-tipping with people caught in Whissonsett throwing dog litter into the road, a lady throwing rubbish out of a car, and a car being followed by the police threw rubbish from the car on A47, and all had been fined. There are still problems with County Lines drug dealing and Breckland Council has donated £60,000 to the police for ANPR cameras. Breckland Council is also funding town centre improvements to ensure that these are where visitors wish to shop. The open space at Millers Walk has been

purchased by Breckland Council to become a recreation area. Breckland Council is again sponsoring a spring clean campaign with litter picks. £1million has been donated to support vulnerable people. Councillor Lane queried whether there was large scale fly-tipping in Breckland and the District Councillor stated that this is not a major problem.

5.2 Public Participation.

A parishioner queried why all potholes are not repaired at the same time and the County Councillor stated that this is on the agenda for the Committee meeting on 11th March so that there is a more sensible approach to repairing potholes following many complaints from Ward members. He stated that there is a priority system for all roads and potholes. The parishioner queried if there are many claims for damage from potholes and the County Councillor stated that if it is not reported then the Council does not pay a claim. The County Councillor also confirmed that all maintenance is now carried out by Norse. The parishioner queried why there was no Speedwatch in Tittleshall and he was informed that there used to be but there were no volunteers to take this forward when the co-ordinator moved away from the village. The parishioner volunteered to co-ordinate this and the Clerk will contact the Community Speedwatch team. The PCC had updated the Clerk on the damage to the wall and gates and this is now in the hands of the insurance companies but both parties are not fully engaged to move this forward. Unfortunately, the coffers at the PCC are empty, ironically following the costs of removing the diseased trees from the front of the church last year.

6. Matters to report.

6.1 Emergency Plan.

Councillor Corrigan reported that the current plan is still in the process of being transcribed and updated. The emergency contact details have been corrected and updated.

Investigation is still on-going whether newcomers and existing residents of the parish are willing to be Area Volunteers. Assistance is needed from all Councillors to approach them and suggest any new names.

6.2 Matters to report not covered by the agenda.

Councillor Corrigan reported that he had inspected the village sign and it is in need of repair. The letters, which he will paint, are unlikely to last more than a year, and consider at that time what further work is needed.

The remaining trees at the Rectory are to be assessed by UK Power Networks and also a tree surgeon.

The grant request to Breckland for VE Day has been forwarded by the PCC and the Village Hall but this does not involve the Parish Council. A decision is expected in March.

6.3 Millennium Green Sub-Committee Report.

The Chairman had forwarded his report and had confirmed that maintenance had been undertaken on the gate, hedges and fallen tree. The boundary fence is to be repaired in the spring.

6.4 Play Equipment.

Councillors Corrigan and Lane will check on what equipment is still in the shed. There is still a requirement for two people to issue and ensure the equipment is returned. Councillor Lane stated that there should be a day when all equipment is utilised and it was agreed to display all the sports equipment at the Village Fair on Spring Bank Holiday in partnership with the Village Hall.

6.5 Annual Parish Meeting.

It was agreed to leaflet drop the village concerning this and to ensure it is on the website. It was also agreed that, rather than have formal reports, organisations be asked to give a quick chat about what they do. There would still be reports from the Chairman of the Parish Council and the County and District Councillors.

6.6 Defibrillator.

Councillor Corrigan will get the pack from James Nicholls. It was noted that the Ambulance service had requested that all equipment is inspected.

7. Highways.

7.1 Report on Matters raised at the last meeting.

The flooding at Pear Tree Corner has been resolved thanks to the efforts of the County Councillor along with the landowners. Heath Lane siding out had been requested but this is unlikely to occur until the new financial year. The problems on Clay Hill had been inspected and the Highways Department is to jet and rod the culvert. The vehicles from the chicken farm are now using Church Lane but some are still using the High street and the company will be written to requesting that Church Lane be used.

7.2 New Problems.

There were no new problems reported.

7.3 Footpaths.

No report was given as the footpaths are still very wet. The Clerk reported that there is no Countryside Access Officer at present.

8. Planning.

8.1 Applications.

There were no applications to consider.

8.2 Decisions.

9.1.1 3PL/2019/1544/HOU-10 High Street-conversion and extension of an existing outbuilding into a 1-bedroom annex. Approved.

9. Finance.

9.1 Budgets.

The budget sheets had been circulated. Councillor Colman proposed and Councillor Gingell seconded the resolution that these be approved. All were in favour.

9.2 Balances and Cheques for authorisation.

Councillor Gingell proposed and Councillor Colman seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances :-

Community Account

Balance at 01 12 19	2284.11
Plus Transfer from Business Saver Account	<u>450.00</u>
	2734.11
Less Cheques authorised 07 01 20-	<u>2196.53</u>
Balance at 31 01 20	537.58
Less Unpresented cheques authorised 02 07 19-12.00	
Unpresented cheques authorised 07 01 20-12.00	<u>24.00</u>
Balance at 01 02 20	513.58

Business Saver Account

Balance at 27 09 19	513.53
Less Transfer to Community Account	<u>450.00</u>
Balance at 30 12 19	63.53

Amount available for Section 137 : 328x£7.57 =£ 2482.96

Spend to Date : £0.00

Cheques for authorisation:

1041	B J Leigh	Contract January and February 644.28 Less PAYE 128.80	515.48
1042	Tittleshall Village hall	Hall hire	12.00
1043	HMRC	PAYE	128.80
1044	Beetley Parish Council	Photocopying Stationery	40.25
1045	B J Leigh	Postage February 2019-	226.59

		January 2020-5.49 Mileage March 2019-February 2020- 71.10 Telephone April 2019- March 2020-50.00 Use of Home as office April 2019-March 2020-100.00	
1046	Information Commissioner	Data Protection	40.00

10.3 Grass Cutting Contract.

The Clerk reported that the Gressenhall depot of Norse is to close and it will not be doing any grass cutting in the future. A further quotation had been received from a company that had been used before but it was agreed to discuss with BB Garden Services whether its quotation could be reduced. A parishioner kindly offered to donate to cover the difference in the prices obtained. It was also suggested that, in order to reduce BB costs, The Patch could be cut by volunteers.

10. Correspondence.

The following correspondence would be circulated.

10.1

Clerks and Councils Direct March.

10.2

Priscilla Bacon Hospice.

11 Matters for next meeting.

There were no matters raised.

12. Date of Next meeting.

This was confirmed as Tuesday 5 May 2020 at 7.30 p.m. at Tittleshall Village Hall.

The meeting closed at 2100.