

Meeting Minutes of Tittleshall Parish Council  
Tuesday 2<sup>nd</sup> November 2021 at 19.30 held at Tittleshall Village Hall

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Parish Councillors present: Sue Lane (Chairman), Kay Gingell (Deputy Chairman), Helen Petrie. Stephen Olley.

Also present: Donna Secker (Parish Clerk), four members of the public, County and District Councillor Kiddle-Morris.

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Cllr Lane opened the meeting by thanking District Cllr Carter for all his support and work on behalf of Tittleshall Parish Council. Unfortunately, Cllr Carter had to resign due to health reasons.

- 1. To receive apologies for absence**  
Apologies were received from Councillor Colman. This was accepted.
- 2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**  
A declaration of interest was received by Cllr Olley regarding item 8.1-Godwick Hall.
- 3. To approve the minutes of the meeting held on 7<sup>th</sup> September 2021**  
It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.
- 4. To receive updates from County and District Councillors**  
County Councillor Kiddle-Morris reported that his report would be about the October budgets but, because the chancellor had just made a statement this has been delayed. There is a Cabinet meeting on Monday which will focus on the budgets and a report will then be sent to the council.

Breckland updates  
County Cllr Kiddle-Morris will be acting as the Breckland Cllr until the bi-elections, which will be held 2nd December.  
A planning meeting was held at Breckland on Monday. County Cllr Kiddle- Morris was present and updated the council that the development of the three proposed free-range poultry house at Manor Farm have been approved.
- 5. To report progress on items not on the agenda from the last meeting**  
The Clerk reported that the Parish Partnership Scheme hasn't been completed due to needing further confirmation from the council.  
Cllr Lane thanked Cllr Olley for repairing the notice board in Blenheim Crescent. New locks have been fitted.
- 6. Open forum for Public Participation: an opportunity to hear from members of the public (Max 15 Minutes)**  
A parishioner was very concerned about the building development proposed at Courtney house. The increase in HGV vehicles will cause problems to the road and nearby residents. The council suggested for the parishioner to write to the planning department with their

concerns and any other residents to voice their concerns as this will be seen by the planning officer. The parishioner's comments were noted, and the Cllr's understood the concerns of the parishioner. Breckland Cllr Kiddle-Morris will investigate this outlining planning application in further detail.

A parishioner noted that some gates have been newly erected on the fields on Health Lane this was confirmed that they were fitted by the Poor's Land Trust.

Following a discussion of the recent police surgery held at Tittleshall village hall, a parishioner reported that the speedwatch group have another date planned this month. The speedwatch group are regularly seeing drivers speeding, even when they have set up their warning notices and are in position with the high visible jackets on. The time that most drivers are speeding is between 8-9o/c and they have caught drivers speeding from 35-48mph. The location near the war memorial seems to be the best place to target the drivers. In September 7 vehicles were speeding between 35-41 mph, In October 13 vehicles were speeding between 35-40mph and in November (so far) 8 vehicles were speeding between 35-48mph. It has been proved that speedwatch groups are more effective than the Sam2 sign, which only alerts drivers. The speedwatch data is collated and then given to the police which could generate a visit for the enforcement camera to come to Tittleshall and fines can then be issued. However due to limited volunteers the speedwatch group are not able to meet frequently and therefore it is not generating enough data.

Speeding can only be prevented if volunteers come forward, the police will not visit Tittleshall if the data is not provided. Please join the speedwatch group-it is an hour out of your time. The consequence of no further volunteers will mean that the enforcement camera will not visit. Speeding can be prevented but it means that residents need to come forward because the police can only help if the evidence of the data is produced. The positive from this is the speedwatch in its official capacity does have an impact on the safety of our community.

A parishioner reported that the footbridge on Church Lane has a loose handrail and needs repairing urgently. The clerk will establish the owner and contact them, but the parish council does not own the footbridge.

## 7. [To report and update on highway matters](#)

It has been confirmed by highways that they will re-instate the trods that the Parish Council paid for several years ago. They will start with digging out the trod-rear of Barton's Lane-Church Lane. The other trods have been booked in and will be sided out in due course.

## 8. [Planning Applications](#)

### 8.1 [To receive planning applications by Breckland District](#)

3PL/2021/1364/HOU-29 Back Street-Replacement single storey rear extension and proposed single storey front extension-comments have been added to the planning portal.

3PL/2021/0692/F-Godwick Hall, Mill Road. Amendment to incorporate a one-way system. The Cllrs are concerned about the gravel that will be laid down for the new one-way system. There will be an increase in noise for the nearby cottages and disturb them when visitors are leaving. These comments will be added to the planning portal.

## 8.2 Update on application decisions taken by Breckland District

No decision received before the meeting

## 9. To discuss and update the council

### 9.1 The discuss the shed at the village hall.

The shed was purchased by the parish council in July 2013 for £300. The parish council have no longer use for this shed and the council agreed to donate it to the Village Hall.

### 9.2 The discuss the maintenance of the benches

The volunteer updated the council that unfortunately due to the weather not all the benches have been completed but he is hoping to finish them soon. The council thanked the volunteer for all their help and time with this project.

### 9.3 Feedback from the Police visit on the 10<sup>th</sup> September

Cllr Olley attended the meeting in September and the main topic was the speeding through the village. It was suggested to have a traffic calming system-a staggard flow. The police suggested placing a road counter, to monitor the speed and number of vehicles but this will need to be investigated. The speedwatch group is up and running and this will continue.

### 9.4 To discuss the quotes for the Churchyard grass cutting.

The clerk requested three quotes, only two have been received. The council would like the clerk to contact both given quotes to ask if some extra items can be added to the quote. The council would like the village gates trimmed around as highways are not doing this, also to add the Barton's Lane Triangle, as well as strimming around the bottle banks and potentially cutting the grass around the war memorial.

### 9.5 To discuss the village sign

The clerk had contacted the volunteer who offered to make the village sign to see if he was prepared to still make this for the village but unfortunately due to other commitments has declined. It was agreed to replace the sign with a new metal sign and still apply for funding from the parish partnership scheme to contribute 50% of the cost. The clerk will complete the request and meanwhile quotes will be obtained regarding a new replacement. It was noted that some of the letters have come off and Cllr Olley will investigate this and see if a temporary repair can be made.

### 9.6 To discuss the war memorial

The clerk received a quote for new concrete gravel boards to replace the old ones that are deteriorating. It was agreed to use the rounded top boards, which will be £130, and the labour will be free as this is being replaced by a volunteer. It was agreed by the council with fitting the new gravel boards. The council thanked the volunteer for installing them free of charge.

### 9.7 To discuss and update regarding the village fete

This will be added to the next agenda for discussion and an update.

### 9.8 To discuss the one million trees

The clerk advised the Council that the allocation of the trees will open next year. The council meanwhile will look and assess places to plant the trees. It was agreed to take this item off the agenda until next year when it will be a more suitable time to plant new deciduous trees.

**10. To update the Council on the emergency plan**

Cllr Gingell reported that no emergencies have been reported. A new torch was purchased at the cost of £10.00.

**11. To Receive reports**

**11.1 To receive reports on Defib**

Cllr Petrie has made the regular checks, and all is in order. It was noted that ivy is starting to grow around the phone box. A parishioner volunteered to remove the ivy and was thanked.

**11.2 To receive reports on Pathways**

A report was received from the volunteer who inspects the Tittleshall village pathways. This had been carried out by Wendy Seale (who has kindly given us permission to publish her name). The report will be posted on the website on the front page for all residents to view. This report is very thorough and was read out by Cllr Lane. The council thanked Wendy for her time and work on the report.

**12. Finance**

**12.1 To approve the list of payments**

The Council approved the list of payments for November as detailed at the end of the minutes.

**12.2 To approve the budget**

The council approved the budget

**12.3 To discuss and circulate the budgets for 2022/23**

The budgets and precepts were circulated, and this will be discussed further in January's meeting.

**13. To receive items for the next meeting agenda 4<sup>th</sup> January 2022**

Village fete

Displaying revenue on website

To appoint Cllrs task and responsibilities

Queen's Jubilee

Filling of council vacancies

Meeting finished at 2115

TITTLESHALL FINANCE 31st Aug-30th Sept2021

COMMUNITY ACCOUNT

Balance at 31st August 2021	£4,199.94
Less Presented cheques	£744.48
Total	£3,455.46
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Breckland Precept	£4,875.00
Total	<b><u>£8,330.46</u></b>

Cheque/Trans	Cheques payable	Reason for payment	Amount
5	D.K.Secker	Wages for Sept & Oct	£644.28
6	C. Millward	Grass cutting	£700.00
7	Wix.com	Website	£106.06
8	BB Garden Service	Cutting of the MG	£1,312.00
9	Kay Gingell	Emergency plan torch	£10.00
Total			