

**MINUTES OF THE MEETING OF TITTLESHALL PARISH COUNCIL HELD AT TITTLESHALL
VILLAGE HALL ON TUESDAY 4th SEPTEMBER 2018 AT 7.30 P.M.**

Present

Councillor R Thompson	(Chair)
Councillor J Blackwell	
Councillor A Corrigan	
Councillor N Hills	
Councillor P Janning	
Councillor L Kilbey	

County Councillor M Kiddle Morris
District Councillor T Carter

1. Apologies for Absence.

Apologies for absence had been received from Councillor Colman and these were accepted.

2. Declarations of Pecuniary Interest.

Councillor Corrigan declared a DPI in Agenda item 7.1.2 being the applicant.

3. Minutes of the Previous Meeting.

Councillor Kilbey proposed and Councillor Janning seconded the resolution that the minutes of the meeting held on 3 July 2018 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Public participation.

4.1 County and District Councillor Reports.

The County Councillor reported that there had been no meetings at County Hall during August. The Council is now into the budget setting process and last year it was assumed that there would be a 2% increase for the coming financial year. The bids for Parish Partnership have to be submitted by mid-December. The County Councillor has again spoken to the Highways engineer regarding the trod but a Councillor stated that there is no map showing the position of these trods so they cannot be maintained. The County Councillor raised the matter of the "there but not there" silhouettes all the proceeds of which go to charity to assist veterans many of whom have mental health problems and there is a very high suicide rate among them as there is often little support for them.

District Councillor Carter stated that flytipping had been quite good recently and he had had items removed from Wellingham Road, Low Common Road and Weasenham Road. Tyres from garages had been removed and this is being investigated. The District Councillor reported that Better Broadband for Norfolk has now reached 89% coverage. It is now looking at different ways to improve the poor areas and he said that it is not too bad in the village now. Norfolk County Council has made a further £11-12 million available to increase the coverage by another 2-3%. The Government has asked Local authorities to tackle Rough Sleeping and a survey in Breckland had revealed that there are 9 at the most and normally 4-5. The Breckland Lottery is supporting the charity PACT by assisting with the purchase of a suitable vehicle to enable it to undertake its operation.

4.2 Public Participation.

There were no matters raised by the public.

District Councillor T Carter withdrew from the meeting.

5. Matters to report.

5.1 Website.

The new website is complete and there will be a link from the old to the new. The previous

administrator is to be informed and then it will be necessary to control the domain name.

5.2 Emergency Plan.

Councillor Kilbey reported that the new reports are ready and the Clerk will print these. There is a compact report for the volunteers and once these are printed Councillor Kilbey and the Deputy will visit all volunteers listed and give them the new report.

5.3 Matters to report not covered by the agenda.

The notices about the burglaries had been posted but there had been no feedback.

5.4 Millennium Green.

5.4.1 Report from the Millennium Green Sub-Committee.

A meeting was held on 12 July to discuss the orchard area. The Chairman, Councillor Blackwell and three parishioners were present. For many years volunteers have developed and maintained this area. It was thought extra help could be provided by Volunteer groups of 8-12 people; this seemed a way forward; practical, low cost, and could get others involved. Further volunteers would be sought.

The 2 jobs would be:

1. To Strim off the whole orchard (one day, & done in September).
2. Hedge shaping/pruning over 1- 2 days, late October (depending on weather).

The Path's log edging and path mulch/covering is not included & will need some maintenance, as required.

The trustees do not want the ground levelled as it is too costly to level properly.

The item of play equipment that had become loose had been repaired by NGF Play.

The Clerk will check the insurance cover for volunteers.

5.4.2 RoSPA Report.

All items identified will be repaired when the maintenance is undertaken on the Millennium Green.

5.5 World War 1 Beacon.

Councillor Janning reported that the event is now being advertised and all the information is on the website There is a meeting on 12th September to plan the campaign and another r Clerk has been very helpful with disseminating information. Registration for tickets has opened, a website, a Facebook link and a telephone number so that numbers can be assessed.

5.6 Report from the Clerk.

The Clerk informed the members that he is assisting Mileham Parish Council until such time as anew Clerk is appointed.

5.7 Allotment Gate.

This had not been fitted although the Parish Council has already paid for it.

5.8 Noticeboards.

Concern was raised that there are too may notices on the boards so a polite notice would be devised to state that A5 should be the maximum size for notices and those notices out of date will be cleared monthly.

6. Highways.

6.1 Report on Matters raised at the last meeting.

The Clerk reported that Norfolk County Council had now received the replacement cheque for the Local Highway Improvement Scheme for gateways at each end of the village.

The footway outside Casa Mia had not been sided out. Nor had Clay Hill and there is still flooding at the junction of Mileham and Litcham Roads. The Clerk reported that he had met the Highways Engineer that day and had reminded him yet again about the outstanding items.

6.2 New Problems.

The Clerk had received a telephone call from a resident asking for speed limit along Stanfield Road. The Clerk had informed him that the road does not meet the criteria and the resident informed the Clerk he would take it higher. The Clerk contacted the County Councillor who confirmed that his telephone number could be passed on and nothing further had been heard.

A complaint had been received from a resident concerning tree stumps outside a property.

The Clerk will contact the owner of the property.

6.3 Footpaths.

Councillor Janning had circulated her report as follows: -

Of the 12 footpaths in the parish, 8 were inspected and identified as being in good or moderately good walking condition as regards accessibility and control of vegetation.

Cross field path FP2 made walking to Godwick from Church Lane easier. As did the Cross field path FP1 in the vicinity of the medieval village site.

31 August: A meeting with the manager who manages the land where FP5, FP6 and FP7 are located resulted in a positive exchange of thoughts and opinions. It was attended by 2 members of the council. The council have received assurances of collaboration in aspects of accessibility. Most important for walkers being additional signage through the farmyard to make it clear where FP7 emerges onto Back Lane, an assurance of a cutting a swathe through the grass to make FP5 and FP7 visible for all users (times for this cutting to be at the farm manager's discretion) and assurances that FP6 – which is now bordered by an electric fence - will have the holes and trenches filled in to make it less dangerous for walkers.

6.4 Local Highway partnership 2019/20

No item was identified for a bid.

County Councillor M Kiddle Morris withdrew from the meeting.

7. Planning.

7.1 Applications.

7.1.1 3PL/2018/0766/HOU-3 Folly Cottages-single storey rear and side extension to house.

The Parish Council had forwarded its comment objecting to the flat roof to the extension but had no objection to the remainder. Revised plans had been received which had amended the roof to a pitched roof.

7.1.2 3PL/ 2018/0990/HOU-Kilsaren Fakenham Road-Rear extension to the existing bungalow, extension to existing garden store and incorporation of the accommodation into the bungalow as habitable space (change of use), raising of roof of existing side extension and alteration of finishes to existing side extension.

Councillor Corrigan withdrew from the meeting.

No objection was raised to the application.

Councillor Corrigan re-joined the meeting.

7.2 Decisions.

7.2.1 3PL/2018/0766/HOU-3 Folly Cottages-single storey rear and side extension to house. Approved

8. Finance.

8.1 Budgets.

The budget sheets and financial information had been circulated and Councillor Janning proposed and Councillor Blackwell seconded the resolution that these be approved. All were in favour.

8.2 Balances and Cheques for authorisation.

Councillor Kilbey proposed and Councillor Hills seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances :-

Community Account

Balance at 31 05 18 2527.96

Plus Allotment Rent-192.50

Transfer from Business Saver Account-1000.00	
Grant Breckland WW1 fund-100.00	<u>1292.50</u>
	3820.46
Less Cheques authorised 01 05 18-20.00	
Cheques authorised 03 07 18-1404.57	<u>1424.57</u>
Balance at 31 07 18	2395.89
Less unpresented cheques authorised 03 07 18-	<u>1300.00</u>
Balance at 31 07 18	1095.89
Plus Profit from Sunflower Saturday-	<u>170.57</u>
Balance at 31 07 18	1266.46
Business Saver Account	
Balance at 31 05 18	4006.47
Interest	<u>2.00</u>
Balance at 29 06 18	4008.47
Less transfer to Community Account	<u>1000.00</u>
Balance at 30 07 18	3008.47

Amount available for Section 137 : 328x£7.57 =£ 2482.96

Spend to Date : £0.00

Cheques for authorisation:

978	B J Leigh	Contract July and August 624.62 Less PAYE 124.80	499.82
979	Tittleshall Village hall	Hall hire	12.00
980	HMRC	PAYE	124.80
981	R Thompson	Maintenance at Millennium Green	32.68
982	B B Garden Services	Mole Catching and Spraying.	102.00
983	Mrs L Kilbey	Gifts for WW1 beacon Night	64.99

8.3 Donation to the PCC for Tree Work.

The meeting was adjourned.

A representative from the PCC stated that an arboriculturist had recommended serious work to the two chestnut trees at the entrance to the church. There is to be a memorial project for new gates and a wall. The trees are coming to the end of their natural life and the PCC has decided to fell them. The new report had not been seen by the Parish Council despite this being asked for. It was felt that no decision could be made until the new report has been seen and the cost involved. The Parish Council felt that these trees are an iconic part of the village.

The meeting was reconvened.

It was decided to make no decision until the report has been received and the cost implications.

9. Correspondence.

The following correspondence would be circulated.

- 9.1 **Vattenfall.**
9.2 **Dudgeon**

10 Matters for next meeting.

There were no matters raised for the next meeting.

11. Date of Next meeting.

This was confirmed as Tuesday 6 November 2018 at 7.30 p.m. at Tittleshall Village Hall.

The meeting closed at 2100.