

**MINUTES OF THE MEETING OF TITTLISHALL PARISH COUNCIL HELD AT TITTLISHALL
VILLAGE HALL ON TUESDAY 3RD SEPTEMBER 2019 AT 7.30 P.M.**

Present Councillor R Thompson (Chair)
Councillor A Corrigan
Councillor J Nicholls
Councillor S Parke

County Councillor M Kiddle Morris

Three members of the public.

1. Apologies for Absence.

Apologies for absence had been received from Councillor Colman and these were accepted. Apologies for absence had also been received from District Councillor Carter who was on holiday.

2. Declarations of Pecuniary Interest.

There were no DPIs.

3. Minutes of the Previous Meeting.

Councillor Nicholls proposed and Councillor Parke seconded the resolution that the minutes of the meeting held on 2 July 2019 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Public participation.

4.1 County and District Councillor Reports.

The County Councillor reported that the Annual Review for Norfolk County Council for the previous financial year is available on the website. There are Government Grants available for those who have download speeds of greater than 10mbs but less than 30mbs. £500- £3500 is available for businesses and £500-£1500 for residents. It appears that these grants will fund fibre to property. This could be of benefit to some properties in Tittleshall. A further £8million has been awarded to Norfolk County Council from the Government to connect 370 Norfolk County Council properties with gigabit speed. These include schools and other important locations and the advantage is that nearby properties can piggy back onto this technology.

4.2 Public Participation.

A parishioner raised the matter of when the white gates would be fitted. The Clerk stated that he had contacted Norfolk County Council for a date but had not received a response. Another parishioner stated that whilst walking a dog this had encountered a man with a dog who had been rude and had not cleared up after his dog. The Chairman stated that he had subsequently met the person who had cleared up but the man informed him that there are people living in Courtney House but that it is not certain what will become of the property. The Chairman will speak to him again regarding brambles overhanging the footway. A parishioner will produce the wording for a new sign about dog fouling.

5. Matters to report.

5.1 Emergency Plan.

Councillor Corrigan reported that he has briefly reviewed the contents of the box but more work is needed and he will check the contacts and speak to the Deputy Co-ordinator to ascertain if an update is needed and review all current documentation.

5.2 Matters to report not covered by the agenda.

No matters were raised.

5.3 Report from the Millennium Green Sub-Committee.

All is satisfactory and there is to be a working party in the third week of September to cut the

hedges and close down for the winter.,

5.4 Sports Equipment.

The Chairman will obtain the key and pass to Councillor Parke and the situation will be looked at next year to see if the equipment is being used.

5.5 Casual Vacancy.

5.5.1 Report.

The Clerk reported that the notice had been posted on 15 July and no elector had requested an election so the Parish Council is free to co-opt.

5.5.2 Co-option.

The parishioner who had stated that he would be willing to fill the vacancy had withdrawn. The vacancy will be advertised in the Church and Village magazine.

5.6 Trees at the Churchyard.

These had been stump ground and a new wall built which is awaiting a metal cap and then railings. Two Yew trees are also to be planted.

5.7 Dogs off Leads on Millennium Green and Churchyard.

The Chairman will talk to the Trustees and the PCC but a notice ought to be displayed stating that when children are in the area all dogs must be on a lead.

5.8 Deposit of Documents at Norfolk Record Office.

The Clerk had deposited a considerable quantity of documents including the minutes back to 1894.

6. Highways.

6.1 Report on Matters raised at the last meeting.

The Clerk had chased the installation of the gateways but as had been reported earlier no date had been given. The finger post at the Church Road/ Fakenham Road junction had been reported but had still not been replaced yet. The potholes on Heath Road had been repaired as had the potholes on Back Lane and Near to the War Memorial. The Clerk had contacted Norfolk County Council again regarding the trod on Fakenham Road and the County Councillor will be visiting the site with the Highways Engineer. The verge on Wellingham Road had not been cut although all others had. The Chairman had spoken to the landowners regarding the hedges on Bartons Lane but these had not been cut yet. The footway between Fakenham Road and Peakhall Road had not been sprayed and the County Councillor will investigate. The Chairman will talk to the residents concerned about the shingle washing onto footways and roads as had been reported previously. The Clerk had received an e-mail from a resident regarding closure from the village to Pudding Norton. Norfolk County Council do not send out notices when it is for surface dressing as the road is not completely closed but access is very restricted.

6.2 New Problems.

No new problems were reported but the Chairman had received a telephone call from a resident to request a ride around the village regularly to spot problems and he will do this.

6.3 Footpaths.

The footpath from Church Lane to Godwick was still not passable and the Clerk will contact the Countryside Officer.

7. Planning.

7.1 Applications.

7.1.1 3PL/2019/0744/HOU-34 Back Street-demolition of existing porch replacing with new porch incorporating downstairs WC and Utility area.

7.1.2 3PL/2019/0701/HOU-14 Peakhall Road-proposed demolition and addition of single storey rear and side extensions, new bay window to frontage and loft conversion.

No comments had been forwarded to Breckland Council.

7.2 Decisions.

7.2.1 3PL/2019/0701/HOU-14 Peakhall Road-proposed demolition and addition of single storey rear and side extensions, new bay window to frontage and loft

conversion.

Approved.

7.2.2 3PL/2019/0744/HOU-34 Back Street-demolition of existing porch replacing with new porch incorporating downstairs WC and Utility area. Approved.

8. Finance.

8.1 Budgets.

The budget sheets and financial information had been circulated and the Clerk stated that at present the available funds do not appear to be able to cover the next 6 months and it is imperative that the cost of grass cutting is reviewed for the following year and the precept will have to be raised. Councillor Thompson proposed and Councillor Corrigan seconded the resolution that these be approved. All were in favour.

8.2 Balances and Cheques for authorisation.

Councillor Nicholls proposed and Councillor Corrigan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances :-

Community Account

Balance at 31 05 19	2220.12
Plus Allotment Rent-145.00	<u>145.00</u>
	2365.12
Less Cheques authorised 02 07 19	<u>1465.98</u>
Balance at 31 07 19	899.14
Less Unpresented cheques authorised 02 07 19	<u>12.00</u>
Balance at 01 08 19	887.14

Business Saver Account

Balance at 31 03 19	512.75
Plus Interest	<u>0.26</u>
Balance at 30 06 19	513.01

Amount available for Section 137 : 328x£7.57 =£ 2482.96

Spend to Date : £0.00

Cheques for authorisation:

1027	B J Leigh	Contract July and August 644.28 Less PAYE 129.00	515.28
1028	Tittleshall Village hall	Hall hire	12.00
1029	HMRC	PAYE	129.00
1030	Breckland Council	Cost of Election	75.00
1031	Beetley Parish Council	Repairs to SAM2 Sign	13.06

8.3 Internal Auditor Report.

This had been circulated and this was discussed. The only comments on Standing Orders and Financial Regulations had already been addressed.

9. Correspondence.

The following correspondence would be circulated.

9.1

Clerks and Councils Direct September.

9.2

Vattenfall.

9.3

RoSPA Report

10 Matters for next meeting.

There were no matters raised.

11. Date of Next meeting.

This was confirmed as Tuesday 3 September 2019 at 7.30 p.m. at Tittleshall Village Hall.

The meeting closed at 2032.