

MINUTES OF THE MEETING OF TITLESHALL PARISH COUNCIL HELD  
VIRTUALLY ON TUESDAY 5th JANUARY 2021 AT 7.30PM

Present: Councillor S Lane (Acting Chair)  
Councillor K Gingell  
Councillor M Colman  
Councillor H Petrie  
Councillor J Kilsby  
County Councillor Kiddle-Morris

**1. Apologies for Absence.**

Councillor Parke sent his apologies due to working and apologies were sent from District Councillor Carter due to illness.

**2 Declarations of interest**

There were no declarations of interest.

**3 To approve the minutes of the meeting held on Tuesday 22<sup>nd</sup> September 2020.**

Councillor Gingell proposed and Councillor Kilsby seconded the resolution that the minutes of the meeting held on Tuesday 3<sup>rd</sup> November 2020 having been circulated be approved. The minutes were signed and shown to the other Councillors during the virtual meeting and all agreed.

**4. Public Participation.**

**4.1 County Councillor Reports.**

Budget:

The Council will set its budget for financial year 21/22 at a meeting to be held on 22<sup>nd</sup> February. The settlement from Central Government is broadly neutral; there has been a small increase in the Rate Support Grant and the Rural Services Delivery Grant but a reduction in the payment from new homes bonus. Despite this the Council will set a balanced budget which maintains the current level of services. However, inevitably there will be an increase in council tax; a 1.99% increase in the general rate and a 2% increase in the adult social care precept (up to 3% is permitted). As with all local authorities the Council must set a budget which is balanced over a 3-year period; the projection for 22/23 is for a tax rise of 2% plus 1% for adult social care.

Grass Cutting:

As reported in November the Councils' mandatory consultation on the budget for 21/22 included a proposal to reduce the highways verge cuts on both C and U roads from 2 to one cut per year. In response to the consultation 63% of respondents agreed with the reduction, this will obviously be the subject of debate at the council tax setting meeting in February.

### Members' Code of Conduct:

In 2019 the Committee on Standards in Public Life requested the Local Government Association (LGA) to produce a model elected member code of conduct. The draft LGA model code was issued for consultation between 8<sup>th</sup> June 2020 and 17<sup>th</sup> August 2020. The final version of the LGA Model Councillor Code of Conduct has now been issued. The NCC Standards Committee will consider its adoption on 18<sup>th</sup> January. Government has indicated that all councils should adopt the code with, or without, minor amendments so that a standard code applies across all elected local councils.

**4.2 Public Comments.** No public present.

## **5 Update on matters previously raised (not including highways)**

The litter bin has been relocated from the Millennium Green to the area of the sited recycling bins. Councillor Lane thanked Councillor Colman for doing this.

Councillor Lane raised the issue of having two websites for Tittleshall, this needs further discussion and will be added to the next agenda.

Councillor Lane thanked Councillor Petrie on updating the Defibrillator which is being checked regularly and maintained.

Speedwatch was raised on the last agenda, Councillor Gingell will post on Facebook to see if any parishioners would like to volunteer and start up a group.

Allotment hedges have now been established as a Parish Council responsibility and need urgently cutting. BB Garden service have quoted £60.00 to cut the hedges. This was proposed by Councillor Kilsby and seconded by Councillor Petrie and all Councillors agreed.

The new bank account is now set up and all Councillors agreed that the old bank account can be closed. This was proposed by Councillor Kilsby and seconded by Councillor Gingell.

Councillor Kilsby suggested relocating the sports equipment which is presently being stored near to the Village Hall. A suggested new location was the Millennium Green. This item will be added to the next agenda for further discussion.

## **6 Highways**

### **6.1 To note any new problems within the Parish**

Councillor Kilsby raised his concerns about the amount of litter around the village. It was agreed to form a group of volunteers, ready for the summer, to have regular litter picking sessions.

### **6.2 Update on matters reported on Highways**

All outstanding items are still awaiting to be actioned due to Christmas and New Year holidays.

Councillor Colman spoke to the homeowner regarding the hanging tree branch and this has been cut down and the tree has been trimmed.

The footpath between Peakhall Road and Fakenham Road has been cleared completely by NCC.

## **7 Planning.** No planning applications have been reported.

## **8 Matters to report**

**8.1 Precept/Budgets-**All councillors agreed unanimously not to increase the precept.

**8.2 Millennium Green-** The Millennium Green is no longer registered with the Charity Commission due to insufficient funds but will continue to remain as a charity.

**8.3 Contribution to Zoom upgrade-**The clerk has purchased the Zoom licence for the year and has split the cost between 3 Parishes. Tittleshall contribution will be £35.00. Councillor Kilsby proposed and Councillor Gingell seconded and all Councillors agreed to contribute this amount.

**8.4 Plant Britain Campaign-**Councillor Kilsby reported that Countryfile promoted this campaign and has been looking into how Breckland and Tittleshall Parish Council can get involved. Councillor Kilsby will look into this more and it will be added to the agenda for the next meeting.

**8.5 Raise our Visibility/profile-** All Councillors would like to raise their profile and have agreed to have photos added to the new website. They will introduce themselves to the community via Facebook.

**8.6 Community projects for younger people.** Councillor Kilsby would like to involve younger people making them more active in village projects. It was agreed to firstly identify who would be interested, this item will be deferred until the spring.

## **9 Finance**

**9.1 Balance and cheques for authorisation as circulated:** Councillor Gingell proposed and Councillor Petrie seconded the resolution on the authorisation of cheques and balances. All Councillors agreed.

**9.2 Budgets to be Circulated:** Councillor Gingell proposed and Councillor Petrie seconded the resolution on the budgets that were circulated. All Councillors agreed.

## **10 Matters for next meeting (not for discussion)-**

Emergency plan

Benches

Church & Village entry

Website

Equipment relocation

Plant Britain Campaign

Community Projects for younger people

## **11 To confirm the next meeting is Tuesday 2<sup>nd</sup> March 2021 at 7.30pm**

**Meeting Closed 21.27**

# TITTLESHALL FINANCE 31st Oct-27th Nov 2020

## COMMUNITY ACCOUNT

Balance at 31st Oct 2020 £6,832.45  
Presented cheques £2,837.63

Balance at 27th Nov 2020 **£3,994.82**

Business Savings Account-29th Sept 2020 **£63.68**

1070	Steve Jackman	Wix Site set up	£80.00
1071	Donna Secker	Wages-Nov & Dec £644.28, HMRC will be paid out from my private account due to back change.	£644.28

Total Cheques £724.28



