

# **DRAFT MINUTES OF THE MEETING OF TITLLESHALL PARISH COUNCIL HELD ONLINE USING ZOOM MONDAY 20TH JULY 2020 AT 7.30PM**

Present:

Councillor A Corrigan (Acting Chair)

Councillor M Colman

Councillor K Gingell

Councillor S Parke

Councillor S Lane

Acting Clerk Angela Leigh

4 members of the public

Before the meeting began Councillor Lane explained the formalities of meeting online, i.e. the raising of hands before speaking to avoid speaking over each other. Councillor Corrigan welcomed everyone to the meeting.

## **1. Apologies for absence**

Apologies for absence had been received from County Councillor M Kiddle Morris and District Councillor T Carter. Mr M Hardy had been due to give a report on the Millennium Green but, due to limited meeting time, that report will be raised at the next meeting, and therefore Mr Hardy extended his apologies for absence.

## **2. Declaration off pecuniary interest**

No declarations

## **3. Minutes of the previous meeting**

All councillors had been sent a copy. There were no objections to the contents of the minutes. Councillor Lane proposed and Councillor Gingell seconded that they be signed as true and accurate. Councillor Corrigan signed the minutes and showed us his signature on each page.

## **4. Public participation**

The members of the public present had nothing to say at this time.

## **5. District and County Councillors' reports**

Councillor Kiddle Morris had sent his apologies by an email in which he Advised that he had already sent his report for us. Councillor Corrigan

had not received it. The acting clerk said she would forward it in order for it to be inserted into the minutes. The report can be seen as a separate document. No report had been received from Councillor Carter, who had advised that all new and relevant information was being circulated on a regular basis directly from the District Council.

## **6. Planning**

### **6.1 Applications**

#### **6.1.1 3SR/2020/0006/SCR - Manor Farm, Fakenham Road, Tittleshall. Three new poultry houses, three feed silos, soft landscaping for ranging areas, site screening, and outside roaming area associated with each house.**

Councillor Corrigan advised that the Parish Council had received numerous emails about this matter, but had only just received notice that it is not currently a full planning application and that it is a scoping document; that the current application is to find out whether the council will want a full environmental assessment made. He advised that there was no longer immediate pressure to get comments to the council and that there will be a full planning application submitted around the beginning of September.

Councillor Corrigan opened the floor to members of the public for any comments. Two parishioners said that they were pleased that the village has more time to assess the proposal. Councillor Corrigan advised that the council would be producing and posting a document about the possible poultry farm through all residents' doors. Councillor Gingell asked for confirmation of the official term for the current application. Councillor Corrigan advised that the official term is 'screening opinion', but it is colloquially known as a 'scoping application'. Councillor Gingell said that parish councillors needed to recognise that.

#### **6.1.2 3PL/2020/0642/F - High House Farm, Litcham Road, Tittleshall. Erection of calf shed.**

Councillor Corrigan said that parish councillors had already advised that they believe it to be an acceptable application and they have no objections. He continued that the shed would be hidden behind the sheds already in situ and the screening of trees.

## **7. Finance**

### **7.1 Signing off of annual accounts**

Councillor Corrigan advised that all councillors had received copies.

Councillor Lane prozed that the accounts could be signed off.

Councillor Gingell seconded. Councillor Corrigan signed them and showed us his signatures.

Councillor Corrigan interrupted to say that one of the parishioners had been trying unsuccessfully to join the Zoom meeting, and could Councillor Lane resend the link. Councillor Lane suggested that it was too late, and Councillor Corrigan agreed.

### **7.2 Current bank balance**

Councillor Corrigan advised that there was £2,773.45 in the Community Account. Councillor Gingell proposed that the bank balance be approved and Councillor Lane seconded.

## **8. Matters for next meeting**

Councillor Gingell asked for the vacancy and co-option of a new councillor to be added to the agenda for the next meeting. Councillor Corrigan said that the other items such as the Millennium Green would also be added to the next agenda. He said that there might also need to be an extraordinary meeting in between to consider the planning application (of the proposed poultry farm).

Councillor Corrigan thanked Councillor Lane for organising the Zoom meeting. He thanked, on behalf of the council, Angela Leigh for her marvellous job as acting parish clerk and preparing the parish accounts while her husband had been ill. He also wished Bryan Leigh a speedy recovery. Councillor Corrigan thanked Councillor Colman and Richard Thompson for carrying out repairs to the notice board in Peakhall Road, and also thanked Councillor Gingell for organising the materials.

## **1. 9. Date of the next meeting**

The proposed date for the next meeting had been Thursday 3rd September. It was agreed that the meetings should revert back to the usual day of the week, being Tuesday. It was agreed that the date of the next meeting would be Tuesday 1st September 2020.

The meeting closed at 7.52pm.