

**MINUTES OF THE MEETING OF TITLESHALL PARISH COUNCIL HELD AT TITLESHALL VILLAGE HALL ON TUESDAY 6<sup>TH</sup> NOVEMBER 2018 AT 7.30 P.M.**

**Present** Councillor R Thompson (Chair)  
Councillor M Colman  
Councillor A Corrigan  
Councillor N Hills  
Councillor P Janning  
Councillor L Kilbey

County Councillor M Kiddle Morris  
District Councillor T Carter

Two members of the public.

**1. Apologies for Absence.**

Apologies for absence had been received from Councillor Blackwell who was working in London and these were accepted.

**2. Declarations of Pecuniary Interest.**

There were no DPs.

**3. Minutes of the Previous Meeting.**

Councillor Kilbey proposed and Councillor Janning seconded the resolution that the minutes of the meeting held on 4 September 2018 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Public participation.**

**4.1 County and District Councillor Reports.**

The County Councillor reported that the budget consultation commenced on 5 November and will run until 23 December. He had asked for dispensation for Parish Councils who do not meet in December to send in comments after the closing date. The Government is allowing Councils to increase the Council Tax by 2.99% plus 3% for Adult Social care. The increase of 2.99% is the only one in the consultation. The new Highways Engineer, John Cotton, started on 26 October and the County Councillor is meeting him the following day and will take him round the areas where repairs have not occurred, which includes the trod on Fakenham Road and Clay Hill. A parishioner raised the problem of flooding on Church Lane which was raised in January and nothing has been done. The Chairman stated that there is still flooding on Clay Hill and the ditches on Church Lane have not been cleared. Councillor Janning stated that there had been no response from the Highways Engineer and hoped the new one will be better. There had been assurances from the landowners that the ponds and ditches would be cleared. The County Councillor will take up the matter with the Highways Engineer.

District Councillor Carter stated that flytipping has to be reported through the Breckland website so that it can be monitored. There are free Music Workshops for Silver Surfers at Dereham and Swaffham and Bojangles will be touring Breckland in November.

**4.2 Public Participation.**

There were no matters raised by the public apart from the flooding issue.

District Councillor T Carter withdrew from the meeting.

**5. Matters to report.**

**5.1 Website.**

The previous administrator is to be informed that there is a new site and that Tittleshall would

like to keep the domain name tittleshall.com

## **5.2 Emergency Plan.**

Councillor Kilbey reported that all copies of the new plan had been received and these will be distributed to all but not maybe prior to Christmas.

## **5.3 Matters to report not covered by the agenda.**

The Clerk had received confirmation the gate will be fixed at the allotments in the next month.

## **5.4 Report from the Millennium Green Sub-Committee.**

Nearly all the hedges had been cut and BB Garden Services had been requested to clear the rubbish The Chairman will obtain more bark to put under the swings and contact the Millennium Green Trust regarding the levelling. A parishioner offered the committee topsoil if it wants.

## **5.5 World War 1 Beacon.**

Councillor Janning reported that the event is approaching fast, expectations of the numbers have been exceeded. Everything is in pace for the event. This will commence at 1730 on 11 November. The Chairman congratulated all who had contributed and Councillor Kilbey stressed that without Councillor Janning this would not have happened. The Clerk will write to all who have taken part.

## **5.6 Parish Representative on Village Hall Committee.**

Councillor Kilbey informed the meeting that she is very busy and has other commitments on a Tuesday which means that she would be unable to attend the meetings. Her resignation was accepted and it was agreed that Councillor Thompson would be the new representative.

## **5.7 Extract for Church and Village.**

The Clerk will prepare this and send to the Chairman for approval.

## **5.8 Dates of meetings 2019.**

These were agreed as follows: -

### **Parish Council Meetings.**

January 8<sup>th</sup>

May 7<sup>th</sup>

September 3<sup>rd</sup>

March 5<sup>h</sup>

July 2<sup>nd</sup>

November 5<sup>th</sup>

### **Annual Parish Council Meeting.**

May 7<sup>th</sup>

### **Annual Parish Meeting**

April 23<sup>rd</sup>

## **6. Highways.**

### **6.1 Report on Matters raised at the last meeting.**

The Clerk reported that he had reported again the issues on Clay Hill and Church Lane, that the footway outside Casa Mia had not been sided out and there is still flooding at the junction of Mileham and Litcham Roads. He had also reported the problems on all the trods again.

The complaint about the tree stumps outside Holly Tree House had been reported to the County Councillor.

### **6.2 New Problems.**

There are several instances of shingle being washed onto footways from drives and residents will be asked to clear these by making a mention of this in the Church and Village magazine.

The footway between Peakhall Road and Fakenham Road needs clearing.

### **6.3 Footpaths.**

Councillor Janning had circulated her report as follows: -

The most significant report concerns **FP6** which runs between the main road between Tittleshall and Litcham and the back road from Tittleshall to Litcham (solar panels). FP6 runs for part of the way along a hedge and is bordered by an electric fence. On 21.10 it was noted that the hedge had been cut back and some of the major dips and holes in the designated footpath had been filled in. This has made walking a lot easier. We would encourage parishioners to walk this path and establish a visible track on the ground.

The cross-field path **FP2** from Church Lane to Godwick is no longer visible to walkers.

Fortunately there are no crops there at the moment. It will need to be reinstated.

Godwick: It should be noted that the presence of turkeys in the fields which **FP1** crosses should not deter walkers. They are vegetarians. The walkers need to take care to close gates as they go through. This is made difficult by the fact that the gates are not easy to open and close. As Norfolk County Council has rebuilt the bridge at the other side of the turkey fields, the difficulty of crossing these fields is regrettable.

**6.4 Local Highway partnership 2019/20**

No item was identified for a bid.

County Councillor M Kiddle Morris withdrew from the meeting.

**7. Planning.**

**7.1 Applications.**

**7.1.1 3PL/2018/1158/HOU- Holly House 51 High Street-erection of two storey rear extension to include Juliet balcony and 1.5 storey side extensions (existing conservatory to be demolished)**

Councillor Kilbey proposed and Councillor Colman seconded the resolution that no objection be raised. All were in favour.

**7.2 Decisions.**

The following decision was noted.

**7.2.1 3PL/ 2018/0990/HOU-Kilsaren Fakenham Road-Rear extension to the existing bungalow, extension to existing garden store and incorporation of the accommodation into the bungalow as habitable space (change of use), raising of roof of existing side extension and alteration of finishes to existing side extension.**

**Approved.**

**8. Finance.**

**8.1 Budgets.**

The budget sheets and financial information had been circulated and Councillor Janning proposed and Councillor Colman seconded the resolution that these be approved. All were in favour.

**8.2 Balances and Cheques for authorisation.**

The Clerk reported that the bank mandate had been changed.

Councillor Hills proposed and Councillor Corrigan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances :-**

**Community Account**

Balance at 31 07 18	2395.89
Plus VAT Refund-266.33	
Breckland Precept-2625.00	
Breckland Rate Support Grant-35.00	<u>2926.33</u>
	5322.22
Less Cheques authorised 03 07 18 -1300.00	
Cheques authorised 04 09 18 -711.49	<u>2011.49</u>
Balance at 30 09 18	3310.73
Less unrepresented cheques authorised 04 09 18-	<u>124.80</u>
Balance at 30 09 18	3185.93
Plus Profit from Sunflower Saturday-	<u>170.57</u>
Balance at 30 09 18	3356.50

**Business Saver Account**

Balance at 31 07 18	3008.47
Interest	<u>1.70</u>
Balance at 30 09 18	3010.17

Amount available for Section 137 : 328x£7.57 =£ 2482.96

Spend to Date : £0.00

Cheques for authorisation:

984	B J Leigh	Contract September and October 624.62 Less PAYE 125.00	499.62
985	Tittleshall Village hall	Hall hire	12.00
986	HMRC	PAYE	125.00
987	FTC Hire and Sales	Maintenance at Millennium Green	45.00
988	Chris Millward	Grass cutting at Churchyard	700.00
989	Olly Oechsle	Website Hosting and Maintenance	192.00
990	Mrs L Kilbey	WW 1 Memorial Event Gifts and Stationery	24.99

### **8.3 Precept 2019/20.**

The draft precept had been circulated and a decision will be made in January. The Clerk stated that serious thought should be given to the precept as there is a possibility of running out of money.

The PCC will be written to regarding the grass cutting of the churchyard and that the Parish Council is looking at the amount that is paid for this.

### **9. Correspondence.**

The following correspondence would be circulated.

**9.1 Clerks and Councils Direct September.**

**9.2 Clerks and Councils Direct November.**

**9.3 Norfolk Boreas.**

### **10 Matters for next meeting.**

There were no matters raised for the next meeting.

### **11. Date of Next meeting.**

This was confirmed as Tuesday 8 January 2019 at 7.30 p.m. at Tittleshall Village Hall.

The meeting closed at 2102.